**CILIPS Tayside Committee December Catch Up Mini-Meeting**

**Tuesday 13th December 2016**

**Present:** Mark Carol Neil Tanya

**1. Branch Business Plan**

Sean has contacted all branch secretaries asking to have an up to date Branch Business Plan sent. Tanya will update our previous plan and circulate it round the committee for additions/corrections/suggestions. Sean would like to receive it by 9th January at the latest.

**2. Copyright Event, Central Library, 30th November 2016**

This was an excellent and very informative event with attendees from Dundee, Perth and Fife. Neil has passed some positive feedback to Alan Rae.

**3. Events for 2017**

**Harris Academy visit** – Carol suggested further postponing this until the academic year in August, agreed.

**St Andrew’s University Library visit** – planned for 9th March 2017, Carol is the contact.

**James Hutton Institute visit** – tentatively planned for 18th May 2017 ( but could be moved).Neil is the contact.

**Tayside Mentoring Event** – CILIPS have indicated to Neil that they would like to have this session held in Dundee. Neil is happy to contact Abertay Library to enquire whether they would be interested in hosting and will contact Sean to firm up on proposed dates. It was generally felt that holding this event in Abertay could also be a good way of highlighting existence of the branch to local academic library colleagues. The room could be paid for from funds if required.

**Possible Phil Bradley Event** – those of us at the meeting were not quite sure how far plans had progressed between Phil and Richard re. Phil’s availability, costs, etc. Neil suggested Richard could confirm these details with Phil then we can report back to Sean and Kathy at CILIPS as they would like to make the most of Phil’s visit by arranging more than one event ( Spring?).

**CILIPS Autumn Gathering** – one member of the committee should attend this event (and Summer Conference?) to represent the branch and possibly staff a stand promoting new membership. We will discuss this further at the next meeting.

**4. Case Studies For The CILIPS website** – the new website is quite “stripped back” at the moment and Sean would welcome some case study examples of good practice, successful projects, etc. from each branch as additional content. We will contact the following to start asking for feedback on Tayside examples;

Carol – Dundee Schools, Dundee University, St Andrews University

Neil – James Hutton Institute, Abertay, and has already spoken to Judy Dobbie re. L&CD libraries.

Tanya – Sandra – to ask if she could either approach someone in Perth & Kinross library service or suggest the best person to contact there. Will also contact Dundee & Angus College in January.

We discussed that it would be very helpful if we could find out more information about membership in our area. We appreciate Sean may not be able to pass on personal details but could possibly tell us where they are based. This would really help us to promote future events. Neil will ask Sean about this when he contacts him about the Mentoring Event.

**Next Meeting** – Tuesday 14th February – venue and time tbc.