

CILIPS Tayside e-mail meeting October 2017

Contributors: Neil, Laura, Tanya, Carol, Mark

Memorandum of Understanding:

We've heard nothing more about this. Tanya e-mailed Sean with our feedback / no objections. Neil will possibly find out more at the forthcoming CILIPS Council meeting in November (see below).

CILIPS Consultative Council

Neil notified the committee that the next meeting is on 23rd November in Aberdeen. Neil is happy to attend to represent the Branch and will circulate any papers he gets in due course.

Frequency of meetings

The Committee members agreed that the frequency of meetings is suitable and sufficient to keep Branch activities active. The style of alternating between an e-mail meeting and a physical meeting suits the Committee. There hasn't been any further information about a web based platform for meetings from CILIPS North-East so the Committee agreed to carry on with the current arrangements.

Autumn Gathering, Oct 2018

No-one from the Committee attended the conference.

Events update

Harris Academy visit, 12th Sept:

A number of people turned up who hadn't registered so numbers were higher than expected. Attendees enjoyed looking around the library and speaking with Elaine. She demonstrated clearly how well she is integrated into the school's teaching and learning.

Tea, coffee and sugar that was left over after the event has been taken back to Dundee Central Library and can be used for future branch activities and events.

Action point: Neil will write a short article for the website and send it with a photo to Mark to publish.

Action point: Purchase a suitable thank you to send to Elaine when the article is published.

AGM, Mon 6th Nov, 5pm, Dundee Central Library Conference Room:

Liz McGettigan is no longer available to come to the meeting. The Committee agreed to continue with the proposed date, time and venue and use the time to confirm planning for activities and events in 2018. It was suggested that we could ask Sean McNamara if he could attend to assist with the planning element.

Most of the Committee office bearers have indicated they are happy to continue in post for another year. This will be confirmed at the AGM.

Action Point: Neil will contact Sean to see if he is available.

Christmas meal, Date & venue TBC:

The Committee members enjoyed the Christmas meal they had last year and want to repeat the event. A date and venue will be finalised at the AGM.

CILIPS Conference, June 2018:

It was proposed we could offer a tour of the Dementia Library and Macmillan information Hub in Dundee Central Library, as a parallel session during the Conference. Now that the Autumn Gathering is over CILIPS staff will likely be planning for the June 2018 event.

Action Point: If Sean can come to the AGM then discuss this offer with him then.

CPD event:

The Committee would like to host another CPD in 2018.

The following were suggested:

- Reader Development / Marketing training, possibly involving Waterstone's and / or an author.
- Web / social media training
- A focus on e-books

This will be discussed and finalised at the AGM

James Hutton Institute library visit, Date TBC – Neil is the contact .

St Andrews University Library Special Collections visit , Date TBC – Carol is the contact.

Action Point: Both of the above to be agreed at the AGM and arranged for 2018.

AOCB**Website Update:**

The new site layout is quite basic - this matches a trend across the branches. Though we've occasionally had feedback from members saying they've visited our page, it tends to be to enquire about an event. Mark thinks that the streamlined design, without lengthy self-penned stories of past events is better to promote the main contact details and upcoming events clearly.

Mark felt that a few photos of our activities could work well, as people like pictures on websites. By hovering over each photo, a line of text could describe each event in a nutshell and make for a much more visually stimulating webpage.

Mark has also recently brought our Minutes section up to date for the last year – so they are now available on the website for the public to view.