

CILIP in Scotland Council
11am-2.30pm – 6th April 2017
CILIPS Office, Glasgow

Minutes

1. Sederunt

The Chair welcomed everyone to the meeting.

2. Present: Alison Burnett, David Catto, Lee-Anne Connor, Margaret Gair, Craig Green, Agnes Guyon, Neil Paterson, Ruan Peat, Kathy Penfold, Ewan Scott (Chair), Audrey Walker

In Attendance: Catherine Kearney, Sean McNamara (Minutes)

Apologies: Gavin Johnstone, Penny Robertson, Gavin Willshaw

3. Round table introductions

The Chair led round table introductions.

4. Minutes of the Previous Meeting held on December 2016

- 4.1 Accuracy – No changes noted at the meeting and minutes were approved.
- 4.2 Matters arising - Sean confirmed Annual Delivery Plan was now on the CILIPS website.

Neil will send Sean some further contact information for the Chair of the Scottish Council for Independent Schools.

5. Advocacy

- 5.1 Advocacy report – Sean went through key points on the advocacy report. Lee-Anne Connor and Ruan Peat asked for web editor details to be sent to them.
- 5.2 Libraries Matter Campaign – Sean provided an update on the campaign and asked for Branch and Group support to keep campaign momentum in the final weeks.

6. Branch and Group discussion:

6.1 Supporting and facilitating branch activity

Ruan outlined some of the challenges North Branch have faced in keeping a committee together and some discussion was held on how rules could be changed to make life easier for branch operations to continue effectively.

The following changes were suggested:

- Create a minimum requirement for 3 committee members;
- Allow for committee roles to be shared;
- Remove some of the more formal organisational points or include these in an appendix;
- Make the only meeting requirement the AGM with a quorum of 3 and have accounts ratified by an independent third party;
- Incorporate more digital communication, decision making and voting;

CILIPS officers will write up a new set of guidelines for discussion and approval at the next meeting.

6.2 **SIGs relationships with CILIP/CILIPS**

A discussion on the relationships between UK Special Interest Groups and their Scottish Sub Groups was held. Some Groups felt happy with their relationships while others felt more clarity was required to make clear UK group obligations and CILIP obligations to UK wide groups.

CILIPS Officers will liaise with Luke Stevens-Burt over this and report back at the next meeting.

6.3 **Conference and Autumn Gathering 2017**

Sean provided details of Conference and Autumn Gathering and encouraged Branches and Groups to provide ideas or sponsor places. A deadline for Autumn Gathering suggestions was set as 15th June.

6.4 **CILIP/CILIPS Memorandum of Understanding**

Craig Green provided a verbal update on MoU discussions and asked Council for any questions/feedback. Consultations will be held later in the year and advice was sought on where to hold these. Inverness and Edinburgh were recommended as venues and for them to take place in June to avoid school holidays.

7. **Branch and Group Reports**

ARLG(S) - Organised a visit to the NLS Kelvinhall, takes place on April 12th – will include a visit round the exhibition and a talk from the Scottish Screen librarians on how they've used technology to enhance access to the film archive.

Looking to offer an event in autumn in conjunction with CILIP covering the Measuring Impact Toolkit and spoken to CILPS about the possibility of using their city centre location to host it.

ARLG UK Members Day & AGM is on 17 May at CILPI HQ, Booking is now open for this and ARLG are also offering bursary for library professional to attend the CILIP Conference in Manchester.

Central Branch - On the 28th of February Central Branch held their AGM in Falkirk Community Trust's Denny Library. This new library was opened in December 2016 and its bright and open spaces have made it popular with customers. Central Branch Members made use of the community room for the AGM before being led on a tour of the library by Anna Herron, Falkirk Libraries Team Leader.

Upcoming events in May include a library bagging, destination to be decided and hopefully a Branch Crazy Golf Challenge against East and West Branches.

CIG(S)- On the 7th of December Gordon Dunsire attended a meeting of CIG.

The group had a festive meeting at the National Library Moving Image Archive at the Kelvinhall and were given a fascinating behind the scenes tour of the archive and started to plan the year's activities.

On the 5th of April hosted the 7th in our Metadata and Web 2.0 here Over the Rainbow: our metadata online, past, present & future in the National Library of Scotland. This year the theme also included consideration of personal metadata, metadata gaming, digital rights, web archiving, the emotional analysis of music online, crowdsourcing, transcription of manuscripts online, Olympics 2016, the Statistical Accounts of Scotland, and managing your digital footprint, with speakers from the British Library, Strathclyde University, EDINA, the 5Rights Youth Commission, the National Library of Scotland, and Edinburgh University.

Plans to arrange an AGM soon.

YLG (S)– AGM last month with a new committee in place. Priority is to raise membership and to build better links with SLA and SLG.

Revalidation workshop had to be cancelled due to lack of bookings. A survey was undertaken asking for feedback on desired events and this will be looked at the next meeting. Plans are being put in place to mark 80 years of Carnegie and link with Carnegie Awards nomination party.

SLG (S)– the group held a meeting recently in Waterstones in Glasgow and CILIPS attended this. The group are in the process of updating blog and hope to use it as a platform for sharing information and networking. The group are finding that school librarians have challenges in getting out to meetings. CILIPS has sent out an e mail to encourage more committee membership and some people have got back in touch already. Event being considered for 2 June that may be more of a social event.

LocScot – LocScot held a day school on volunteering in January and this was well attended.

LocScot co-ordinates Scottish Local History Week every year in the first full week of March. This year its dates were 4th – 11th March. It provides an annual opportunity to focus events and activities to promote Local History collections across Scotland. Many Scottish authorities take part every year. The theme this year was history, heritage and archaeology.

West – The Branch are also having difficulty in getting people together for committee meetings. Held some recent events such as a Meet the President and a Phil Bradley event is planned for May.

CILIPS offered to send out an e mail to encourage more committee members to join.

North East– The Branch held a quiz night in August as a social event and a portfolio building workshop and both were well attended. AGM in December included a Meet the President. The Branch newsletter has recently changed format.

A talk was delivered recently to RGU students. Most recent event was a talk delivered by an NHS archivist. Upcoming events planned are a Meet the President and the Annual Quiz will be arranged soon.

North – The North Branch is on a one year break but will work with CILIPS with a view to resuming activity in January 2018.

Tayside – The Branch has had some change in their committee and Neil is now Chair. They have a mentor training event and an event with Phil Bradley planned. The Committee has held 2 meetings this year and another by e mail.

The Branch would like more HE and FE representatives.

The Branch have offered sponsored places at Phil Bradley and the Conference in June. More social events planned such as Meet the President.

8. Any other business

Phil Bradley – Sean confirmed that Phil Bradley felt they had sufficient numbers so events were likely to go ahead.

Lee-Anne Connor advised that SLG(S) Committee member Shelagh Toonen has been nominated for School Librarian of the Year.

9. Date of Next Meeting

23 November 2017 – Aberdeen Central Library