

CILIPS North East Committee Meeting - 10/01/2017 (Ma Cameron's, Aberdeen)

Present: Christine Brooks (Chair), Andrew Mackie (Treasurer), Jane Brebner (Secretary), Alison Burnett (Web Editor), Diane Scott & Gwen Alexander (CPD Network Rep).

Apologies: Ewan Scott (CILIPS Council Rep), David Oswald, Ian Lumsden & Lynsey Gibson.

1. Welcome and Apologies

Christine welcomed everyone to the meeting and apologies received.

2. Minutes of AGM on Thurs 1st December 2016

The minutes were reviewed and all agreed.

3. Matters Arising

Christine is going to get in contact with Diane Bruxvoort, Grampian Information Chair and look at taking the Information Event forward. More information discussed later in Meeting.

Committee Members - No one else has said they wish to step down, so carry on as normal for 2017.

Treasury Report - Looking at applying to CILIPS for more funds - **£200**. (Andrew confirmed on 16th January that the application was successful).

Council Rep - No takers so Ewan Scott will carry on for 2017.

4. Dates of 2017 Meetings

Thursday 23rd February - Aberdeen Central Library (6pm)
Tuesday 4th April - Ma Cameron's, Aberdeen (6pm)
Tuesday 16th May - Inverurie Library (6:30pm)
Thursday 29th June - Aberdeen Central Library (6pm) "Meet the President"
Tuesday 8th August - Ma Cameron's, Aberdeen (6pm)
Tuesday 19th September - Inverurie Library (6:30pm)
Thursday 2nd November - Aberdeen Central Library (6pm) AGM

5. Attendance to Meetings

After a bit of discussion, it was decided that Committee Members should attend at least one meeting in the year.

6. AOB

Christine spoke about a "Welcome Email" that she has drafted to send to those who sign up to the CILIPS NE JISC Mail. She will circulate for everyone to see and amend if needed.

NHS Archive Event - Diane Scott to contact Fiona Musk in regards to setting up a talk at the Duncan Rice Library. Date to be confirmed but looking at either a Tuesday or Thursday.

Jane gave an update from Lynsey Gibson, as she was unable to attend the meeting and it was her last as Web Officer:

"The new CILIPS website went live on the 5th December. It has been built using the Word Press software and written notes have been provided to each Web Officer for training purposes. Prior to go-live I updated the 2016 committee details for the NE Branch page and uploaded the committee meeting minutes. The training notes provide details of setting up additional pages, blogs, events and adding media etc. CILIPS are keen for the branch pages note to contain too many layers of pages therefore they have asked where possible that branches stick to one main page and blogs. I have not set up a blog as yet as there has been no content to add to it.

As Alison Burnett will be taking on the role going forward, I will email her directly and pass on all training materials and login details etc.”

Information Event - Diane Scott offered to draft an invite for the Information Event and also look at possible venues such as the Fire Station Community Wing on Anderson Drive, Aberdeen. Any other suggestions greatly received.

Possible Quiz for 2017 - Ewan Scott to be approached to compile. Dates to be confirmed.

Student Talk at RGU - Andrew Mackie to get in contact with Dina Martzoukou at RGU in regards to CILIPS NE members speaking to the current Postgraduate Library Students. Since the meeting, Dina has confirmed she is keen for this to go ahead. Date that has been suggested is Thursday 2nd March - 11am-12noon. Anyone interested in going along please get in contact with Andrew by Tues 24th January.

7. Next Committee Meeting

Thursday 23rd February - Aberdeen Central Library Committee Room - 6pm