

**CILIP in Scotland
Council
12pm-3pm – 10th April 2018
CILIPS Office, Glasgow**

Minutes

Present: Anne Louise Anglim (Multimedia and Information Technology Group Scotland), Fionna Black (Academic and Research Libraries Group Scotland), Wendy Bathgate (Central Branch), David Catto (LocScot), Lee-Anne Connor (School Libraries Group Scotland), Margaret Gair (West Branch), Lynsey Gibson (North East Branch), Jennifer Horan (Youth Libraries Group Scotland), Kayleigh McGarry (East Branch), Neil Paterson (Tayside Branch), Katherine Penfold (Cataloguing and Indexing Group Scotland), Ewan Scott (Chair)

In Attendance: Catherine Kearney (CILIPS), Sean McNamara (CILIPS)

1. Sederunt

The Chair, Ewan Scott, welcomed everyone along to the CILIPS office in Glasgow

2. Apologies

Apologies: Agnes Guyon (replaced by Jennifer Horan at this meeting)

3. Round table introductions

Ewan led the round table introductions.

4. Minutes of the Previous Meeting held on April 2017

4.1 Accuracy – The previous minutes were approved for accuracy.

4.2 Matters arising -

- a.) CILIP/CILIPS joint agreement – CK gave a verbal update on this, the previous plan had been for CILIPS officers to be TUPE transferred from CILIP to CILIPS and work under a Memorandum of Understanding. Legal advice sought by CILIPS advised that TUPE would not apply. Therefore, a Service Level Agreement is now being negotiated between CILIP and CILIPS that would see the staff continue to be employed by CILIP but deployed to carry our services for CILIPS. An issue was raised about special interest groups possibly becoming independent if they felt CILIP was less relevant to them. SM assured the meeting that there were no plans to change group operations in the short term but a review of Regional Member Networks by CILIP is intended to happen at some point.

- b.) New CILIP website -SM advised that CILIPS staff still do not have access to the new website but it is hoped this will be resolved via the SLA. Members can now select multiple SIGs via the new system. This and the upcoming new GDPR regulations may affect how Scottish sub-groups contact their members.

5. Advocacy

- 5.1 Activity report – The meeting was provided with a paper detailing recent activity. This included an update on some changes in various local authority library services.

WB updated the group with information about Stirling Council. The authority now only has 1.6 school librarians between 7 schools. LAC advised that North Ayrshire Libraries were moving school libraries into the management of the public libraries. ALA updated the meeting that Glasgow Life have increased the number of school librarians to 20 between 30 schools.

LAC and CK were both at the School Library National Strategy advisory group meeting and provided a general update on this.

- 5.2 Membership report – The meeting was provided with a paper detailing membership numbers and the breakdown between branches, age and sector.

6. Branch and Group discussion:

- 6.1 Funding

Branches were advised that there is £350 available to each branch should they want it and also asked for feedback on whether this is the best model. The Branches felt that although they do not always use it they felt it was useful to keep the option there on an ongoing basis.

Tayside confirmed they still have a high level of funds due to being given money by TAFLIN. The CILIPS office will continue to support the branch with this in any way they can. The Branch are offering a sponsored place at the CILIPS Conference.

Group funding is still at the discretion of parent groups and Sean will once again contact CILIP to ask that this is formalised to ensure Scottish SIGS receive a fair allocation.

- 6.2 Communications

SM provided a paper on using Zoom software and asked Branches and Groups to discuss with their committees and feedback whether this software would be useful and if training and access could be provided or sought by CILIPS via CILIP.

Some reps fed back that they would find access to the system is blocked, some preferred using Skype or e mail meetings. SM confirmed that whatever method

worked best is fine to use but if training on a particular system was needed then CILIPS officers would be happy to investigate this further.

6.3 Events

The Chair advised the meeting that the CILIPS President Margaret Menzies will be happy to arrange Meet the President events and these could be arranged through the CILIPS office.

6.4 Conference and Autumn Gathering

KM joined the meeting.

SM provided a verbal update on both events. Conference programme is now full and places are selling steadily. Branches and Groups were encouraged to offer sponsored places but would need to let the CILIPS office know as soon as possible.

KM asked whether Branches could have a presence at conference. SM would make a table available and anyone attending from Branches could cover this at breaks and lunches to promote branch activities.

6.5 Apprenticeship Standards

NP provided an update on a discussion that happened prior to the Council meeting between MG, NP, SM and Penny Robertson.

- SM had discussed with CILIP where they are with the plans.
- It was agreed to wait and see what standards are produced by CILIP and then look at what we could use from these if we were to look at supporting the development of a library and information MA framework.
- Feedback would be sought from the wider sector on whether there was demand for a MA such as this and how useful it would be.
- It was felt it would encourage more young people into the sector but an issue over number of available jobs was raised.
- It was discussed whether the MA should be more Knowledge and Information Management or Library and Information based (or both) and we would look at this in more details.
- The working group would continue to discuss by e mail once the CILIP standards are available and report back at the next meeting.

7. Branch and Group Reports

The Branch and Group reps all provided updates as follows:

Academic and Research Libraries Group Scotland

- New chair of the group and web editor in place
- Event with CILIPS delivered – A Licence to Thrill
- Upcoming visit to the National Museums Library in Edinburgh
- Sponsored place at the CILIPS conference
- Next committee meeting due in May

Tayside Branch

- We finally managed to have a branch meeting in late March, our first this year. Weather and workloads conspired against us! Our next meeting will be by e-mail, which seems to work well for us.
- We will host the Portfolio building event in Dundee the day after the Council meeting (10 April 2018).
- CILIPS Tayside have agreed to sponsor a Dark Dundee Tour at the annual conference and fund a member to conference as well.
- We have just agreed dates with St Andrews University Library for a visit in September to see their special collections. We are wondering about asking the President to attend and doubling it up as a meet the president/social event.

LocScot

The Group held a Training Day towards the end of March in NLS. There were three elements to the morning part of the training

- Information on an ongoing project to create an online database of local history collections in Scotland. LocScot is working in partnership with the Scottish Local History Forum, the National Library of Scotland, with students from Strathclyde University doing design work and collecting and processing of data.

- Presentation by Historic Environment Scotland of some of their online services
- Presentation on some of the databases recently made available by the National Library of Scotland to their remote users
- Afternoon session was a visit to the Library facility in the National Museum of Scotland
- Another Committee meeting will take place next week. The Committee is able to hold regular meetings with good attendance levels

West Branch

- The Branch held a successful Meet the President with Central Branch
- Another meeting will take place at the end of the month
- Future events will likely include GDPR, Wikimedia and a Chartership Café (networking event)

Youth Libraries Group Scotland

- AGM held in January
- The Group have asked their parent SIG if they can look to recruit a committee member via LisJobsNet who would work towards being a judge for Carnegie and Kate Greenaway awards process
- Edinburgh Book Festival events can no longer happen as part of that programme so new venues and dates are being sought

School Libraries Group Scotland

- Really short on members – We are trying to attract new committee members, hoping with the National Strategy and HGISOL more school librarians will want to be involved in advocacy.
- Planning a Networking day (May) to discuss HGISOL and the National Strategy.

- Last Networking Day was in June and went really well. Had about 25 school librarians attend. Feedback showed that school librarians really want/need time to talk to each other.
- Involved in The National Strategy for Scottish School Librarians.
- Need a change in how we reach other school librarians. - Hoping to collaborate more with CILIPS and use the CILIPS blog. SM confirmed this would be possible.

North East Branch

- Three professionals from North East branch delivered a talk to this year's RGU Information & Library Studies course students. It took place on 1st March 2018. Generally went well except some time management issues.
- The annual NE branch quiz is currently scheduled to take place later this month.
- Provisional events for later in 2018 - The Role of Storytelling in Literacy and HMP Grampian Librarian Talk as well as rescheduled Digital Security Workshop which unfortunately had to be cancelled due to the Beast from the East.
- The branch is in the process of closing our bank account due to account charges being introduced. We will be transferring the funds to the CILIPS account and CILIPS will reimburse as expenses occur.
- Branch business plan is to be submitted to CILIPS.

Central Branch

- The Central Branch held its AGM on Wednesday 21st February at 5.30 pm in Larbert Library. The following possible events were discussed:
 - * a joint social event with the East and West branches
 - * a joint tour with the East Branch at SCRAN in Edinburgh

* a joint tour event with the West Branch at Moving Images in Glasgow

* a bagging event in May or June - the Spiers Centre in Alloa followed by a trip to Gartmorn Dam

East Branch

- In January 2018 CILIPS East launched their 'Library Bagging' programme of events which will involve visits to the following libraries:
- Edinburgh Tool Library - Saturday 24th March @ 10am-12pm
- Royal Botanic Gardens Edinburgh Library - Saturday 2nd June @ 2pm-3.30pm (followed by picnic)
- Scottish Poetry Library - Wednesday 26th September @ 6pm-7pm
- Library of Mistakes – Thursday 1st November @ 5.30pm-6.30pm
- CILIPS East are working on the following joint events with the Edinburgh Library and Information Services Agency (ELISA) which should take place within the next three months:
- An open forum on 'fake news' and the role of the Librarian in a post-truth world
- A CPD reading group where a topical article, blog post or report about the library sector is chosen to discuss in a local pub.
- CILIPS East also plan to hold an event with Alastair Brian, Ferret Fact Service, around October, with potentially a speaker from NLS summarising the findings of their '21st century reading skills' workshops.

Cataloguing and Indexing Group Scotland

- Before Christmas we had a meeting planning the coming year's activities. Afterward we went out for a drink, then for a pizza.

The first event was the Resource Discovery event, which had speakers from a variety of organisations which reflected the management view of discovery platforms, the view of the cataloguers who are asked to incorporate more and more types resources in the discovery layer, or even the catalogue, including museum items and the view of some of the users as to what kinds of catalogues they liked.

SM confirmed North Branch is now up and running again and are attempting to pull together a committee who would mostly meet virtually. SM will continue to liaise with them between now and the next Council meeting.

8. Any other business

KM asked about the possibility of Branches holding events to celebrate success with Chartership and Certification. SM said this would be good and if Branches wished to do this they should contact him and he would liaise with CILIP.

LG asked if CILIP currently needed more mentors. SM advised that more mentors are always being sought and there is training in the CILIPS office on May 14th.

9. Date of Next Meeting

8th November – 12-3pm in the Aberdeen Central Library