

**CILIP in Scotland  
Council  
12pm-3pm – 8<sup>th</sup> November  
Aberdeen Central Library**

**Minutes**

**Present:** Wendy Bathgate, Margaret Gair, Carol Hart, Sarah Kevill, Kayleigh McGarry, David Oswald, Neil Paterson, Ewan Scott (Chair)

**In Attendance:** Heather Neill, Sean McNamara

**1. Sederunt**

The Chair welcomed everyone along to the meeting at Aberdeen Central Library.

**2. Apologies** – Anne Louise Anglim, David Catto, Lee-Anne Connor, Lynsey Gibson, Agnes Guyon, Kathryn Penfold

**3. Round table introductions – Please lead round table introductions**

The Chair led round table introductions

**4. Minutes of the Previous Meeting (Apr 2018)**

4.1 Accuracy – Minutes approved for accuracy

4.2 Matters Arising – No matters arising

**5. CILIP**

5.1 Service Level Agreement

Sean talked the group through the Service Level Agreement and explained there is an ongoing consultation about a restructure at CILIP. Details will be confirmed at the end of November.

**6. Advocacy**

6.1 Activity report

Sean provided this report. The meeting asked about the implementation of the school libraries strategy and Sean confirmed that CILIPS will be actively ensuring the strategy has an impact via the implementation group.

## 6.2 Membership report

Heather provided this report. A discussion was held on the value of professional registration when employers see it as less important and Sean reassured the group that CILIP were working to promote it to employers as well as continuing to assess the value.

A request was made for figures for membership of wider groups in Scotland and Heather will investigate whether this is possible.

## 7. Branch and Group discussion

### 7.1 Branch accounts and business plans 2019

The Chair informed branches that CILIPS will need 2018 branch accounts and 2019 business plans by the 20<sup>th</sup> December. Sean will send a template Business Plan to branch secretaries.

It was queried whether branches need treasurers if their money is held in CILIPS accounts. Sean will assess the rules and report back on this at the next meeting.

### 7.2 CILIPS Annual Delivery Plan 2019

The Chair asked if any of the branches had any ideas that they would like included in the CILIPS Annual Delivery Plan. The following ideas were suggested:

- Events about income generation
- Event on gathering statistics and meaningful data visualisation and management
- UX in public libraries
- Library budgeting

### 7.3 Autumn Gathering 2018

Heather provided some initial feedback on the Autumn Gathering and confirmed the event was well received. All feedback will be looked at by CILIPS Trustee Board when it is available.

### 7.4 Branch and Group events

It was confirmed that CILIPS office is happy to support event bookings and provide funding in the usual way next year. Neil advised Tayside are looking into an event or tour with the V&A and will feedback.

### 7.5 Annual Conference 2019

It was confirmed to the group that this will return to Dundee on June 3-4<sup>th</sup> 2019. If Branches or Groups would like to suggest some content they should do so by the 21st of November.

A suggestion was made for the Monday night to include a visit to the rare books department at the University of St Andrews.

#### 7.6 Apprenticeship Standards update

The group was advised this has been postponed until CILIP make further progress in this area. Sean will ask the Treasurer to include in the budget under workforce development.

#### 8. Branch and Group Reports

Reports were provided by reps and are feature in the Appendix.

#### 9. Any other business

The attendees requested pop up banners for branches and groups. Sean confirmed he will look to allocate funding for this and the members of Council will look into whether they can find any graphic design expertise to design them.

#### 10. Date of Next Meeting

April 2019 – Venue TBC

# Appendix – Branch updates – November 2018

## ARLGS

- Committee meeting held late August 2018, next meeting scheduled for December 2018.
- Several new members have been welcomed to the committee from FE and HE libraries.
- Two delegates were funded to attend the CILIPS Autumn Gathering – reports will be added to our website.
- A second visit to the National Museum Library took place on 6<sup>th</sup> November.
- A Teach Meet event will take place on 20<sup>th</sup> November at Glasgow University Library.
- The ARLGS AGM will also take place on 20<sup>th</sup> November.

## Central

- 3 people attended Annual Conference to promote branch
- Library bagging event to Spiers centre followed by walk earlier this year
- Joint Meet the President with Central was affected by bad weather
- 3 people attended Autumn Gathering
- Visit to Historic Environment Scotland arranged for 12th November
- Moving Image visit being considered as well as joint events with other branches
- Yvonne has Meet The President booked in for February 1<sup>st</sup> – possible joint event
- Meeting and AGM last night 7<sup>th</sup> November

## CIGS

### **Wednesday 21 March - Resource Discovery Event – National Library of Scotland**

With the advent of next generation web scale discovery layers supplementing or replacing traditional and in-house catalogues, institutional resource discovery environments are changing beyond recognition.

But what does this mean for our collections, and for our users?

The seminar sought the views of users, cataloguers, reference services and systems staff to explore the impact that these new discovery layers are having on discovery and integration of collections across libraries, archives, universities and other cultural institutions.

This event was aimed to be of value to information professionals with an interest in metadata, user services, resource discovery, discovery systems and integrated use of collections. Users often complain that their searches are getting too many results, not targeted to their needs. The speakers tried to shed some light on the problems of retrieval and how improvements could be made in the future.

### **2018 Annual General Meeting, which will take place at Kelvin Hall in Glasgow on Friday 17th August, 2018.**

Post AGM Seminar: SCURL Survey of Bibliographic Record Supply - review & tips

Alasdair MacDonald from Edinburgh University Library to talked at this year's AGM.

Alasdair presenting the results of the SCURL Metadata Group's recent survey of bibliographic record supply across libraries in Scotland. This included looking at strategies used by libraries to improve the quality of records they receive, and considered how we can share best practice in this important area within Scotland and further afield. Alasdair is Metadata Co-ordinator at Edinburgh University Library, as well

as being a member of the SCURL Metadata Group, acting Vice Chair for CIG Scotland, and involved with the NBK Data Community subgroups.

A guided tour of the National Library of Scotland's Moving Image Archive was also available to attendees after the AGM and Alasdair's talk.

In September three visits were arranged to Edinburgh University Library, The Scottish Poetry Library, the National Library of Scotland, and the Royal College of Surgeons in Edinburgh. This was planned to coincide with the CIG conference which was held in Edinburgh, but was open to non-delegates as well.

We also plan to have a meeting in December in Edinburgh, followed by a meal in a local restaurant.

## **East**

### **Completed Events**

- June 2018: Library Bagging – Visit to the Royal Botanic Garden Edinburgh Library
- June 2018: Librarians Uncorked CPD Reading Group – The Future of Library Qualifications
- September 2018: Meet the President with Margaret Menzies
- September 2018: Librarians Uncorked CPD Reading Group - Vocational awe and librarianship
- October 2018: Teaching Fake News – A workshop with Alastair Brian (Ferret Fact Service)
- November 2018: Library Bagging – Visit to the Library of Mistakes

### **Forthcoming Events**

- 30<sup>th</sup> November 2018: AGM - Museum of Childhood : Growing Up With Books Exhibition and tour of book store at City Chambers

### **Future Plans**

- Social/Quiz in March/April next year
- Visit to V&A in Dundee – maybe joint with Central and/or Tayside Branch
- Working with CILIP rep at University of Edinburgh in developing topic based seminars and Chartership events for members e.g. reflective writing sessions and revalidation workshops

### **AOB**

- Alison Leslie will take over from Kayleigh McGarry as CILIPS East rep on the CILIPS Council for 2019.

## **North**

- The North Branch had been in hibernation for some time due to lack of engagement by members. This was largely due to the geographic issues faced in attending meetings and the Committee had struggled to get together for VC meetings.
- Following a rule change in how Branches can operate, we have been able to resurrect the North Branch again
- We agreed to have virtual meetings via Google Hangouts (one took place in June, with another scheduled soon)

- Social media presence (Facebook/Twitter) has been revitalised under the guidance of Philip Davidson from Moray Libraries.
- Portfolio event taking place in November at Inverness College UHI, with a Mentors meeting taking place prior to the main event.

## **Tayside**

- Committee e-mail meeting held in May/June 2018.
- Two branch sponsored places taken up by CILIPS members for the June conference but no applicants for the Autumn Gathering sponsored place. The Committee has discussed and agreed to sponsor the same number of places in 2019.
- An arranged visit to St Andrews University Special Collections Unit on 6/9/18 was attended by 9 members including 4 from East Branch. Everyone thoroughly enjoyed the visit.
- Branch funds were transferred back to the main CILIPS bank account in early October 2018.
- A physical meeting of the committee was held 1st Nov 2018. (Committee members are struggling with time and workload to get together but there also hasn't been a pressing need for a branch meeting).
- Committee needs to try Zoom to see if that would help members input into Committee meetings.
- Branch AGM planned for 5/12/18
- Forthcoming events being planned for 2019 include a possible behind the scenes visit to the V&A, a meet the President event and a visit to the newly refurbished Montrose Public Library - joint visit with North East Branch?

## **LocScot**

- 4 LocScot committee meetings have been held since the last Council meeting.
- A training day was held at the Carnegie Library and Galleries in Dunfermline on Friday 5<sup>th</sup> October. It featured a number of interesting sessions:
  - Delphine Dallison, Wikimedian in residence at SLIC, on Wikipedia in libraries and ongoing projects.
  - Fred Saunderson, Rights and Information Manager at the National Library of Scotland, on Copyright, Creative Commons, Rights Statements and Extended Collective Licensing.
  - Updates on the Scottish Local History Directory from Jan Bateman (Scottish Local History Forum), Clare Padgett (LocScot) and Jennifer Giles (National Library of Scotland).
  - Catherine Gillies, heritage consultant, on the Community Heritage Scotland project and the challenges facing this sector.
- Work is ongoing, in conjunction with the Scottish Local History Forum and National Library of Scotland, to promote the new Scottish Local History Directory.
- There has been concern about the Local Studies collection and service in West Lothian following the retirement and non-replacement of their local studies librarian and the

withdrawn of connected staff. LocScot are preparing a survey to establish developments in relation to Local Studies elsewhere in the country and consider if further action is required.

- Long serving LocScot committee members David Catto, secretary, and David Smith, treasurer, have finished in their roles after retiring respectively from Aberdeenshire Libraries and East Dunbartonshire Libraries earlier this year. Vacant posts are in the process of being filled.

#### **North East**

- 2 branch committee meetings, plus scheduled email updates, have been held since the last council meeting.
- The branch bank account has now been closed and funds transferred to CILIPS. This arrangement seems to be working fine and posing no problem for branch activities.
- A *Digital Security Workshop* event was organised with Scottish PEN and took place in Aberdeen Central Library on Monday 28<sup>th</sup> May.
- Our annual quiz took place on Thursday 31st May at a local pub and was a good social occasion.
- We organised an event called *The Role of Storytelling within Literacy* with a local poet and storyteller that took place at Airyhall Library in Aberdeen on 8<sup>th</sup> October. 10 people attended this workshop.
- A sponsored place was provided for the CILIPS Autumn Gathering in October and we have since received an interesting and informative report review from the attendee.
- We are investigating a talk by the librarian from HMP Grampian and a Meet the President event for the new year.
- We are currently organising our AGM for later in November.

#### **West**

- Last committee meeting in April
- Struggling for committee members to attend meetings
- Chartership cafes end of June and August were successful
- Sponsored place at AG was offered
- AGM and Meet the President coming up on 14th November