

**CILIP in Scotland
Council
April 11th
CILIPS Office**

Minutes

Present: Wendy Bathgate, Lee-Anne Connor, Margaret Gair, Jennifer Horan, Stephen Leitch, Alison Leslie, Robbie Lumsden, David Oswald, Neil Paterson, Kathy Penfold

In Attendance (and Chair): Sean McNamara

- 1. Sederunt** – Sean welcomed everyone along to the meeting and confirmed he will Chair the meeting in the absence of Ewan Scott.
- 2. Apologies** – Ewan Scott, Carol Hart (replaced by Stephen Leitch, North Branch), Sarah Kevill (replaced by Robbie Lumsden, ARLGS).
- 3. Round table introductions** – Sean lead the group in round table introductions.
- 4. Minutes of the Previous Meeting**

4.1 Accuracy – The minutes were approved for accuracy

4.2 Matters Arising

1. Special Interest Group figures for wider community:

An Excel document was shared showing all the Special Interest Group membership figures (correct at end of 2018) for all groups and how they compare to the UK. It was agreed that the figures suggest that there would be a case for both a Public/Mobile Libraries and Information Literacy Group in Scotland. Sean will ask for interest in setting up committees.

It was also highlighted that due to challenges with committee members the Multimedia and IT Group Scotland was ceasing activity for the time being. Sean will create a holding page on the website and share in the next newsletter so members are aware of this.

2. Pop-up banners

At the last meeting it was asked if CILIPS could fund some pop-up banners. Sean confirmed some funding could be made available if branches or groups did not have the funds to do this. Sean will share dimensions with the branch and group reps.

5. Operations

5.1 Staffing update – Sean confirmed he is now Head of CILIPS as of the start of January. CILIPS are currently recruiting for a Graduate Trainee.

- 5.2 Activity report – Sean provided this report including highlighting that there has been no library closures this past year and no major cuts to school libraries. The meeting noted that a number of smaller, more hidden cuts have been made.

It was suggested that CILIPS build on their partnership with Aye Write by also contacting some other medium or small book festivals such as Borders Book Festival (13-16 June) and Newbattle Book Festival.

The Council members provided some ideas that could be used as part of a Carnegie Centenary event including blogs from members who work in Carnegie libraries.

- 5.3 Membership report – Sean provided this report. It was highlighted that there has been a rise in school librarian members.

The Council discussed whether there would be scope to change branch geography to create a more even spread of members. It was felt that there would not be an easy way to do this that would solve the issues but Sean will look into this for the next meeting. It was felt that more webinars would help ensure members could attend events in branches with a large geographical spread.

- 5.4 Scotland's Library and Information Professional 2019 – It was confirmed that there has been a record number of nominations and a shortlist of 3 will be announced by the end of April with the 3 shortlisted people being invited to Conference.

6. Branch and Group discussion

- 6.1 CILIPS Annual Delivery Plan 2019 – This has been signed off by the CILIPS Trustee Board and was noted.

It was suggested that CILIP and CILIPS consider using the stall at Conference to assess members needs and run more focus groups when surveying members in future.

- 6.2 Annual Conference 2019 – It was confirmed that event bookings are going well so far and the programme is now full. Sean thanked Tayside and East Branch for sponsoring places.

- 6.3 Autumn Gathering 2019 – It was confirmed that this will take place in Perth on October 23rd. Branches or Groups are welcome to sponsor places, suggest speakers or co-deliver a session. Suggestions should be submitted to CILIPS by 1st July.

- 6.4 Apprenticeship Standards update and discussion – It was agreed that a survey should be created to assess demand for standards in Scotland. The results will be reported back to the next meeting.

- 6.5 CILIP Co-Design Framework – The Council were updated on this process to create a collaborative strategy for CILIP from 2021 onwards. Sean will continue to share any relevant information.

- 6.6 CILIP webinars – CILIP have offered to run webinars on our behalf with a cost of £250 to be paid for the administration of these. The branch and group reps will discuss possible ideas with their committees.

Stephen highlighted the work of Wyoming State in creating a database of American focussed webinar content - <https://library.wyo.gov/services/training/calendar/> and suggested that CILIP or CILIPS may be able to look at doing something similar for the UK. Sean will ask CILIP how they plan to share previously recorded podcasts and how CILIP might be able to use technology to share content better.

7. Branch and Group Reports

The Branches and Groups shared key points from recent activity and future plans. These were also shared by e mail and are listed below in the Appendix.

9. Any other business

Some renewal packs were recently sent out to members with a new members letter in them and Council raised concerns over this. Sean confirmed this was due to a printing error at CILIP in London that was completely out with his control but agreed this caused reputational damage to CILIPS.

10. Date of Next Meeting - 21st November in Aberdeen (TBC)

Appendix – Branch and Group reports

Central

- May Visit to Moving Images Archive at Kelvingrove (tbc)
- 8 June Library bagging with Clackmannanshire Libraries - walk Alva to Tillicoultry
- 5 September Meet the President at Educational Resource Service, Falkirk (with East and West branches)
- 13 November AGM Dunblane Library (with visit to Leighton Library and meal in local hotel tbc)

North

- The portfolio event on 22nd November was well attended - with 15 librarians coming from across the whole North of Scotland, from Western Isles to Perth. The programme included talks from mentors and a newly chartered librarian, and examples of completed portfolios. The feedback for the event was very positive.
- A virtual committee meeting was held on the 18th December 2018, where the business plan was agreed.
- Looking to organise a 'Meet the President' event after the summer. Exact date TBC.

North East

- 3 branch committee meetings have been held, including our AGM, since the last council meeting - two in person and one by email.
- Our annual quiz took place on Thursday 21st February at a local pub and was a good social occasion.
- We organised a session on Thursday 28th February with three professionals speaking about their experiences and careers to the current Library and Information Studies students at Robert Gordon University.
- Upcoming, we have a talk by the librarian from HMP Grampian on Thursday 2nd May 2019 at Ellon Academy Community Campus. This will also include a tour of the new school library.

Tayside

- One member of the Committee attended the Ned Potter Social Media training in March. He reported it was very enjoyable and useful.
- The Committee have had one e-mail meeting in March.
- Given the amount of TAFLIN funding the branch still has we are encouraging local members to apply for funds to support their own CPD. The Committee feels this is a better use of funds than setting up local CPD courses which may struggle to attract delegates. Hence we have agreed to sponsor four members to Conference in June, 2 on Monday and 2 on Tuesday. The individuals have all agreed to write a small feedback piece on their experiences for the CILIPS Tayside webpage.
- The branch is in the process of organising a visit to the refurbished Montrose Library on Mon 29th April. This will be opened to North East Members as well given the location. We hope Yvonne Manning can join us too for an informal meet the president opportunity.
- Neil is still in the process of chasing his contact at the V&A to see if they will host a visit for CILIPS members. He has asked if this can be focussed on collections management, rather than just a free tour of the building.

West

The branch held a committee meeting on 20 February.

Events for 2019:

- Professional Registration & Portfolio Building: hosted at GCU on 17 April
- 3 Chartership Cafes: 2 March, 1 April, 1 June. We also plan to hold two cafes in September, dates tbc.
- Possible visit to the University of the West of Scotland library, tbc.
- Meet the President: again we will combine this with our AGM in November.

We will again sponsor a place at the Autumn Gathering. If funds allow we will sponsor a Conference place.

Students at our 2018 AGM had expressed interest in getting started in the profession and finding out about work in different sectors. We are looking at a New Professionals event for 2020 – but as this is quite far off we discussed as an interim the possibility of introducing a Shadow a Professional programme and are seeking volunteers for this.

Academic and Research Libraries Group Scotland

- We've had two meetings, one in December at Queen Margaret University; one in March at Glasgow University. Our next will be in May at UWS
- On May 13th, we'll be hosting a Social Science Librarianship masterclass at Napier University's Sighthill campus
- In February, we had a well attended pair of library visits – one to the the Scottish Courts and Tribunals Service; one to the Library of Mistakes

Cataloguing and Indexing Group Scotland

12 Dec. Christmas Meeting with meal at Wahaca

15 Mar. Meeting to plan activities for year and hear reports from our committee representatives to CIG, CILIPS, IFLA, RDA, DDC and other Conferences and Committees.

Future of cataloguing event Friday 7th June at the National Library “a world café workshop” event with people moving between different tables each with a different facilitator leading discussion on topics such as metadata standards, future LMS or catalogues, data supply and so forth. Alan Danskin of the British Library will set the scene with a talk on the BL’s new metadata strategy for 2019-2023.

AGM Planned for Dundee

Linked Data Event planned for later in the year.

Committee participation in the NBK roadshow

An event on the RDA cataloguing standard will be necessary as a new RDA toolkit is being launched.

There is an issue with how this new Toolkit can be used in MARC catalogues, as RDA is not fully compatible with MARC, and most catalogues are in MARC format.

Perhaps suggesting a speaker for the Autumn Gathering

LocScot

- 1 LocScot committee meeting has been held since the last meeting of the CILIPS council.
- Instead of a day-school type of event in the first part of the year we decided to concentrate on supporting and attending a tour by the nascent Scottish Community Heritage Alliance. In collaboration with the National Library of Scotland and the Scottish Local History Forum, we aim to have a stall at a number of events taking place around the country. The tour aims to establish how community heritage organisations can work together to support one another.
- The Scottish Local History Directory (also a collaboration with NLS, the SLHF and Strathclyde Uni Masters Library Students on work placement) is still being developed and we are moving into a new phase to start to market it more widely – both to ensure that more collections add entries and also to promote use of the Directory itself.
- The date of our next LocScot committee meeting is to be confirmed.

School Libraries Group Scotland

- We now have a full committee. 10 members with interest to join still coming in.

- Next meeting is April 26th and Sean will be attending to provide an update on the implementation of the Strategy. Amanda Joykin from SLIC is also attending to discuss the Information Literacy Toolkit she is developing.

- We are holding a networking event in June at the Mitchell. Still planning our programme but will be looking at working between 2 school libraries and the challenges it brings.
- Hoping to organise a training event around Information Literacy.
- Committee will be working to produce some 'How To' guides for our blog.

Youth Libraries Group Scotland

- AGM held at Floris Books on 1 February – Meet the President with Yvonne
- New CKG judge appointed; new committee members joined
- Chair involved in CKG judging criteria review and training
- Plans in place for CILIPS conference, joint YLG/SLA national conference, Edinburgh Book Festival and pub quiz