



Scotland's library
and information
professionals

CILIPS – Annual Delivery Plan 2024 Delivery Plan

Advocacy and Partnerships

Activity

Advocate for libraries, library workers and information professionals and their benefits to society throughout the year.

- Write web content and articles for CILIPS site and partner organisations/press
- Gather evidence and encourage member contributions
- Engage with partners, media and members
- Respond to consultations where possible
- Participation in sector debates and take on speaking roles.

Develop a public affairs strategy

- Political stakeholder mapping and engagement
- Work with CILIP public affairs company.

Develop activities around key professional agendas – e.g misinformation, intellectual freedom, censorship and ethics

- Build on the REVEAL CILIPS Research Funded project
- Provide online learning linked to CILIP Ethical Framework

- Mark Banned Books Week for our members with blog post/webinar/workshop/social media
- Develop partnership with Ferret Scot to deliver misinformation training (pending funding bid)

Improve Research capabilities.

- Another call for Research funding – with inclusion of Anti-racism and school specific options
- Set up a research community or Scottish sub-group of LIRG
- Desktop research into impact of school library cuts.
- Work with CILIP Research and Development team on UK wide research activities.
- Develop a wider and more diverse evidence base.

Actively develop partnerships that promote environmental literacy and provide Green Libraries funding in Scotland

- Continue growing networks and partnerships to deepen evidence base/inspiration for members
- Fund Green Libraries activity in Scotland again
- Build on the success of Scotland's Green Libraries Gathering

Publish articles and blogs on CILIPS website and other media about key issues.

- Create plan for regular content
- Collaborate with RGU on New Voices blog series

Attend library related working parties and other partner/stakeholder meetings.

- Team to share activity and attend new and existing meetings
- Meet regularly with SLIC
- Meet other partners such as SCURL, LAS, SBT and others regularly

Provide support and/or sponsorship for key events

- Review ongoing requests via sponsorship policy
- Evaluate Professional Development Fund, including Accessibility strand

Support development of new strategy for school libraries

- Attend meetings of Policy Group
- Continue to attend meetings of School Libraries Group Scotland

Support implementation of the National Strategy for Public Libraries.

- Attend meetings of implementation group
- Continue to attend meetings of Public & Mobile Libraries Group Scotland

Proactive engagement with CILIP in the planning, delivery and implementation of an annual Libraries Week including running a Scotland specific campaign.

- Run Libraries Week campaign, including annual social media celebrations, in person library visit(s) and calls to action for members.

Support and engage with Book Week Scotland.

- Promote content
- Celebrate and amplify our members' contributions across their libraries

Membership Support and Developments

Activity

Review our Equalities, Diversity and Inclusion Commitment.

- Meet with EDI working group.
- Make recommendations to Board for improvements and finalise new commitment in September
- Continue developing EDI Resource Collections and strategies for regular review

Deliver Career Mentorship programme

- Deliver programme set up at end of 2023
- Establish ways for programme to operate sustainably with less input from CILIPS

Establish CILIPS Podcast channel

- Produce at least 6 podcasts throughout the year

Support the CILIP Community Strategy

- Attend Memco meetings as an observer.
- Review how Branches and Groups operate in Scotland and recommend improvements to Board and CILIP.

Support CILIP activities to successfully implement new strategy and marketing plans and undertake membership recruitment

- Attend meetings with new sales team.
- Carry out membership promotion and engagement events in Scotland.
- Engage with new student intakes at RGU, University of Glasgow and University of Strathclyde.

Provide regular updates, news and information pertaining to the interests of information professionals and librarians in Scotland, for inclusion in CILIP channels and communications, including Information Professional.

- Add news to the website and other publications.
- Aim for coverage of CILIP Scotland activities in at least 50% of issues

Continue to support the activities of regional Branches and SIGs .

- Engage regularly with Branches and Groups, including attending committee meetings.
- Encourage committee recruitment.
- Facilitate inter-Branch and inter-SIG collaborations.

<ul style="list-style-type: none"> • Manage attendee lists and communications for Branches & SIG events.
<p>Publish regular member and affiliate newsletters across the year.</p> <ul style="list-style-type: none"> • Monthly newsletter bulletin, complemented by CILIPS podcast.
<p>Deliver Awards programme</p> <ul style="list-style-type: none"> • Launch Scotland's Library and Information Professional of the Year 2024 and promote award with new plan for encouraging nominations. • Launch Ian McCracken Award

Workforce Development

<i>Activity</i>
<p>Deliver a 2 day in-person conference in June.</p> <ul style="list-style-type: none"> • Develop programme for launch in February and deliver event in June.
<p>Deliver a programme of regular events – both online and in-person</p> <ul style="list-style-type: none"> • Plan CILIPS Online Learning shaped by member feedback. • Deliver other in-person events where budget allows. • Focus on Leadership for some events. • Build on Scotland's Green Libraries Gathering.
<p>Develop a #Winspiration programme</p>

<ul style="list-style-type: none"> • Deliver online one-day conference for International Women’s Day on 8th March 2023. • 3 other events across late summer/autumn/winter.
Support CILIP development of CILIP Learn and ensure content from Scotland is part of development.
Award Professional Development Fund of up to £3k including widening this out to include accessibility.
<ul style="list-style-type: none"> • Offer quarterly
Deliver professional registration training and online support
<ul style="list-style-type: none"> • Work with PRSOs on events and training
Support the Student and New Professional’s Community to deliver activities.
<ul style="list-style-type: none"> • Attend meetings

Operations and Governance

<i>Activity</i>
Review accountancy requirements
Support CILIP Digital Transformation plans
Increase the CILIPS Carbon Handprint

- Use existing Carbon Neutrality plan to analyse conference and other activities, building on past sustainability steps.
- Consider options to further engage conference exhibitors with the CN Plan.
- Expand current plan to include calls to action for members
- Share plan with other Four Nations as inspiration.

Hold 2 CILIPS Council meetings.

Hold 4 Trustee Board meetings

Ensure role training for all trustees.

- Contact Inspiring Scotland

Hold an Annual General Meeting.

- Launch papers in April and deliver in June

Issue call for Honorary Membership awards and award these.

- Call out in January

Monitor and review the Partnership Agreement with CILIP.

- Treasurer and Chairs meeting in Autumn

