

CILIPS Annual General Meeting 2023

Minutes

Heather Marshall (Chair) formally declared the Annual General Meeting (AGM) open and welcomed everyone. Heather introduced Dr. Francesca Baseby (Honorary Treasurer) and Sean McNamara as Chief Executive of the SCIO.

1. Apologies for absence

No apologies were given.

2. Minutes of the Annual General Meeting 2020

The previous minute was shared for approval.

Approver: Toni Velikova

Seconder: Kavan Stafford

3. Receipt of the Trustees Annual Report and Accounts for year ended 31st December 2022

The Chair provided an update of 2022 activity including:

- CILIPS President was Amina Shah
- CILIPS operations were led by Kirsten MacQuarrie and Sean McNamara and at the end of 2022 it was agreed to begin recruitment for a Graduate Trainee who is now in place (Leah Higgins).
- CILIPS delivered an advocacy programme in advance of the local government elections (Libraries Are Essential) and responded to consultations affecting public and school libraries throughout the year.
- CILIPS awarded the first £10k of funding as part of the Research Fund.
- A career mentorship programme was delivered and will be again delivered this year.
- CILIPS staff attended meetings of the Implementation Group for the National Strategy for School Libraries and the Advisory Group for the new strategy for Public Libraries in Scotland.
- CILIPS also continued to work in close partnership with organisations such as the Scottish Library and Information Council and Literature Alliance Scotland to advocate for librarians

and library services, including the launch of PLANS, a new advocacy network for public libraries in Scotland.

- During Libraries Week CILIPS ran a range of activities and events including #Library5 on Twitter as well as social media takeovers and events.
- The Winpiration programme was continued with a series of events and online content supporting women in librarianship.
- CILIPS presented the Scotland's Library and Info Professional of the year award to SarahLouise McDonald of the University of Edinburgh.
- CILIP in Scotland delivered a programme of events and training aimed at supporting the continuing professional development needs of library and information professionals with a mostly online programme supplementing the in-person conference, including various mini-conferences and one-hour webinars.
- CILIPS also sponsored and sat on the advisory group of the Aye Write Festival in Glasgow, including sponsoring a session.

The Honorary Treasurer gave an update on 2022 financial activity including:

- CILIPS funded the office accommodation for two CILIP staff located in Glasgow with costs for resources such as equipment shared between CILIP and CILIPS.
- CILIP UK funded the staff salaries which appear in their accounts, not ours.
- CILIP contributed a grant of £22,000 to CILIPS to cover the costs of CILIPS delivering CILIP activity in Scotland.
- Board approved a reduction in reserves in order to absorb additional costs from a return to an in-person conference and for the £10k research fund, this is why overall profit and loss is in deficit.
- We currently hold the required level of reserves to ensure we are protected against uncertainty in the sector.
- Most online events were offered free of charge to CILIPS members.

The Annual report and accounts were approved.

Approver: Alison Leslie

Secunder: Amina Shah

4. Honorary Awards

Members were reminded that each year CILIPS SCIO invites nominations for Honorary Awards. We received nominations for approval as follows:

- Shona Donaldson – For her work supporting CILIPS and their networks whilst working with Dundee Libraries.
- Annette Thain – for supporting our work via a strong partnership with NHS Education for Scotland
- Kerry Hudson and Damian Barr– For both being tireless advocates for libraries.

These nominations were approved.

Approver: Amina Shah

Secunder: Toni Velikova

5. **Any Other Business:** There was no other notified business